



The international medical graduate and the supervisor complete this orientation report:

1. after the first three months of initial registration, and
2. in addition to a work performance report.

Completing this form

- Read and complete all required sections
- read the *Privacy Notice* on the last page
- Type or print clearly in **BLOCK LETTERS**
- Place **X** for each topic when covered
- Ensure that all pages are returned to AHPRA

International medical graduate details

Family name

First given name

Registration number

Dated commenced in approved position

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Medical practitioners should be familiar with the structure of the Australian health care system and the roles of the various bodies with which contact would occur or which have particular areas of responsibility.

Orientation to the Australian healthcare system

- Structure and funding of the Australian healthcare system, interface between private and public health services
- State Department of Health, Department of Veterans Affairs, Medicare Australia, Workcover authority
- Medical Board of Australia – registration, code of conduct, professional performance, conduct and health assessment and monitoring relevant under the Health Practitioner Regulation National Law as in force in each state and territory
- Australian Medical Association (AMA), specialist colleges, postgraduate medical councils
- Provider and Prescriber numbers
- Prescribing – Pharmaceutical Benefits Scheme, authority prescriptions, therapeutic guidelines
- Doctor's bag – legal requirements relating to S8 prescribing, drugs of dependence
- Referral system – pathology, radiology, other specialists, allied health services, hospital emergency departments, Ambulance Service, community services, sexual assault support services, local support groups. The employer should provide a list of service providers and their contact details
- Other contact phone numbers – supervisors, interpreter service, drugs and poisons information

Orientation to the hospital/practice

- Policy and procedures manual — including infection control, patient confidentiality, clinical records, complaint processes
- IT systems for example prescribing, pathology and radiology ordering and reporting
- Infection control
- Occupational health and safety

Orientation to legislation and professional practice

- Legislative framework governing practice in state or territory, including the Coroner's Act
- Mental health legislation
- Mandatory reporting – suspected child abuse
- Patient rights and responsibilities, patient complaints
- Patient consent and adolescent autonomy
- Access to health/medical records
- Litigation and indemnity
- Organ transplantation

Professional development

- Medical education and training
- Access to clinical publications
- Australian Medicines Handbook, therapeutic guidelines, relevant college guidelines, Cochrane Library

Cultural diversity and social context of care

- Cultural awareness and respect
- Australian society, including multiculturalism, the status of women, children and the elderly
- Aboriginal and Torres Strait Islander culture
- Domestic violence
- Drug seeking patient
- Doctor/patient relationship

Other topics included in initial orientation:

By signing this form, you confirm that you have read the Privacy Notice on the final page of this form. AHPRA's privacy policy explains how you may access and seek correction of your personal information held by AHPRA and the Board, how to complain to AHPRA about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at www.ahpra.gov.au/privacy

Name of IMG

Signature of IMG

Date

/ /

Name of principal supervisor

Signature of principal supervisor

Date

/ /

If relevant, co-supervisor's signatures

Name of first co-supervisor

Signature of first co-supervisor

Date

/ /

Name of second co-supervisor

Signature of second co-supervisor

Date

/ /

Name of third co-supervisor

Signature of third co-supervisor

Date

/ /

Privacy notice

The Medical Board of Australia and AHPRA are committed to protecting your personal information in accordance with the *Privacy Act 1988 (Cth)*. The personal information (that is, information that identifies you) collected in this form is required so that the Board and AHPRA are able to:

- confirm that the IMG has completed orientation as required in the guidelines.

The information may also be used for the proper operation of the Health Practitioner Regulation National Law (as in force in each state and territory) – e.g. for research relevant to that Law.

If you do not provide the required information, it may not be possible for the proposed supervised practice plan to proceed.

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The policy can be accessed on the [Privacy page](#).